



**College of Intensive Care Medicine
of Australia and New Zealand
ABN: 16 134 292 103**

**Document
Reference
Document Type
Document
Category
Date Established
Date Last
Reviewed**

| | |
|--------------------|------|
| T-22 | 2019 |
| Policy Training | |
| 2010 | |
| 2019 | |

RULES FOR OBSERVERS AT EXAMINATIONS WHO ARE NOT MEMBERS OF THE PANEL OF EXAMINERS

1. Observers can only attend with permission from either the Chair or the Deputy Chair of the Court of Examiners.
2. The Observer shall declare any conflict of interest that may potentially affect a candidate's performance to the Examinations Officer.
3. Each Observer will make his or her presence known to the Chair or Deputy Chair before attending any section of the exam.
4. There shall only be one Observer per candidate for clinical or viva exams.
5. Observers must not approach or leave an examination area while an individual exam is being conducted.
6. Observers are to remain at a discreet distance from the examination area, in order to not distract the candidate.
7. Observers may be asked to leave the examination room during the Examiners' discussion on the performance of any of the candidates.
8. The content of an exam must be kept confidential. Written notes are not to be made during an exam.
9. Silence must be strictly observed while an exam is in progress.
10. A copy of these rules must be available for all Observers to read.

References and sources

Not applicable.

Acknowledgments

Not applicable.

Document Control

| | |
|------------------------|---------|
| Date created | 2010 |
| Date approved by Board | 2010 |
| Revision frequency | 5 years |
| Document revisions | |
| Next review | 2024 |

Revision History

| Date | Pages revised/ Brief explanation of revision |
|------|---|
| 2019 | Minor edits. Conflict of interest section included and removed permission to sit rule in section 6. |

Further Reading

Not applicable.

Publishing Statement

Published by CICM: July 2019. This Training document has been prepared with regard to general circumstances, and it is the responsibility of the practitioner to have regard to the particular circumstances of each case, and the application of this document in each case. The College's Professional Documents are reviewed from time to time, and it is the responsibility of the practitioner to ensure the current version has been obtained.

Training documents have been prepared according to the information available at the time of their publication, and the practitioner should therefore have regard to any information, research or material which may have been published or become available subsequently. Whilst the College endeavours to ensure its Training Documents are as current as possible at the time of their preparation, it takes no responsibility for matters arising from changed circumstances or information or material which may have become available subsequently.

www.cicm.org.au

© copyright - CICM All rights reserved. This document is copyright and cannot be reproduced in whole or in part without prior permission.