



College of Intensive Care Medicine of Australia and New Zealand

Work-Based Competency Assessment: Communication with Families

This assessment is designed to be used as a learning tool and for assessment purposes. Prior to presenting for assessment the trainee should have developed the knowledge, behaviours and skills necessary to conduct a family discussion. This competency can be assessed by a Fellow of the CICM. To **be deemed competent (passing) the trainee will demonstrate adequate or good knowledge and skills in all performance indicators.**

Trainee		
Assessor		
Date		
Result (please circle)	Passed	To be repeated

Trainee signature:.....

Assessor signature:.....

Professional Elements of Practice	Performance Criteria	Improvement required	Acceptable	Good	Comments
Preparation	Appropriately collates data relating to the specific medical situation before meeting				
	Appropriately collects data relating to the specific family dynamics before meeting				
	Constructs (and is able to articulate) an appropriate goal for forthcoming meeting				
	Appropriate choice of venue and timing				
	Makes appropriate introductions				
	Appropriate goal setting at start of meeting (<i>'I wanted to meet with you today to'</i>)				
Technique	Gives family time to speak and demonstrates advanced listening skills				
	Changes course of discussion as required in response to family reactions				
	Paces discussion with appropriate use of pauses and silence				
	Recognises opportunities for empathy and displays empathetic responses				
	Appropriately interprets and answers questions				
	Chooses language appropriate to audience, avoids jargon				
	Ensures conversation is accurately documented and relevant parties are informed of outcomes				

Feedback: