



**College of Intensive Care Medicine
of Australia and New Zealand
ABN: 16 134 292 103**

STP Progress Report – Semester 2, 2018

Section 1: Post Details	
STP Post #:	
Location / Site:	
Legal Entity:	

Section 2: Person Completing the Report			
Prefix:			
First Name:		Surname	
Title / Position:			
Location / Site			
Daytime Phone No:		Mobile No:	
Email:			

Section 3: Trainee Details

Trainee Details	Trainee 1	Trainee 2
Prefix		
First Name		
Surname		
CICM Reg. No.		
Total FTE		
FTE Rural Area		
FTE Private Setting		
Trainee Start Date		
Trainee End Date		
Year / Level		
Medical Indemnity	<input type="checkbox"/>	<input type="checkbox"/>
Consent Form	<input type="checkbox"/>	<input type="checkbox"/>
Training requirements met?	<input type="checkbox"/>	<input type="checkbox"/>

Note: FTE is the ratio of hours worked per week to the number of hours in a standard week of full-time work. If the trainee has only worked for part of the rotation, simply enter their FTE during the time they were in the Post.

Section 4: Invoice Details

Total Trainee FTE	
Salary Support Claim Total (GST Exclusive)	\$
Rural Support Loading Total (GST Exclusive) <i>if applicable</i>	\$
GST to be added to claim total	\$
Invoice Total (GST Inclusive)	\$
Invoice Attached	<input type="checkbox"/>

(STP funding is calculated based on: Semester = 182 days = \$51,250 Excl. GST = 1.00FTE)

Section 5: Performance Data

Feedback from trainees:

Please provide feedback received from trainees that have filled the training position during the project period.

General Comments:

Please provide additional comments or information you consider being of note.

E.g. comments on the effectiveness or success of the training position, any obstacles or impediments that have been experienced.

Section 6: Declaration

By submitting this report, I declare that:

- The information in this report is true and correct
- The monies received, expended and claimed were appropriately allocated to facilitate the trainees filling the training positions progress on the pathway to CICM Fellowship.
- These activities have been taken in accordance with the terms of the CICM STP Funding Agreement.

Please submit this initial report and accompanying documentation via email to sumithra@cicm.org.au by the 19th November 2018.

For all enquiries please contact the STP Coordinator on sumithra@cicm.org.au or (03) 9514 2826.