

## Guideline for Peer Review of Own Practice

This is an evaluation of an individual's performance by members of the same profession, preferably other Fellows and it should be formally structured.

Usually a formal peer review occurs when one or more peers systematically review aspects of a doctor's work - e.g. a review of one or more clinical cases managed by the individual, a review of research output, or workplace performance assessment. It would normally include guidance, feedback and a critique of the doctor's performance.

Peer review can include occasions in which individual practitioners are in learning situations under the supervision of other colleagues – e.g. undergoing simulation assessment and training.

### Documentation required and Audit:

Prior approval for activities is not required, however for audit purposes documentation of such activities must be retained - e.g. attendance records of peer review meetings or activities, certification of completion of simulator courses, or a letter from individual peer reviewer/s stating type of peer review conducted, time taken, satisfactory completion etc.